

# **AGENDA**

RFQ A08-017 - Project Delivery and On-Call Engineering Services  
Pre-Submittal Meeting

August 6, 2008 – 10:00 AM

1. **Introductions – CMA Representatives and attendees**
2. **Opening Remarks – sdh**
3. **Overview of General Scope of Services – sdh**
4. **Proposer's Minimum Qualifications – sdh**

## General Qualifications

### Specific Qualifications and Experience

- Project Development Teams consisting of Prime Contractor and Subcontractors
- Subcontractors not associated with Project Delivery Teams

### List of Potential Project Delivery Team Work Disciplines

5. **RFQ Evaluation Criteria and Procedure – sdh**

### Selection Process Dates

Evaluation Criteria - The following criteria will be used to evaluate SOQ:

- Qualifications of the Firm
- Demonstrated understanding of the project delivery and potential problem areas
- Staffing and Project Organization
- Schedule and Capacity to Provide Qualified Personnel

### Evaluation Procedure

### Award

6. **SBE, LBE and DBE Programs - ra**

### SBE and LBE Policy

### DBE Program

7. **Statement of Qualification (SOQ) Due Date – sdh**
8. **Response to Questions Already Received – sdh**
9. **Questions and Answers Session - All**



Name: \_\_\_\_\_

Company: \_\_\_\_\_

Question: \_\_\_\_\_

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